



# UNITED NATIONS ASSISTANCE MISSION IN SOMALIA (UNSOM)



**THIS POSITION IS OPEN TO SOMALI NATIONALS ONLY AND DOES NOT HAVE INTERNATIONAL BENEFITS  
FEMALE CANDIDATES ARE PARTICULARLY ENCOURAGED TO APPLY**

**United Nations Core Values: Integrity, Professionalism, Respect for Diversity**

**DEADLINE FOR APPLICATIONS:** 25 FEBRUARY 2016

**DATE OF ISSUANCE:** 26 JANUARY 2016

**FUNCTIONAL TITLE:** Associate Political Affairs Officer

**GRADE:** NO-B

**LOCATION:** BELETWEYNE

**VACANCY ANNOUNCEMENT NUMBER:** UNSOM/PAMG/001/2016

**Organizational Setting and Reporting Relationships:**

This position is located in the Department of Political Affairs (DPA). The Associate Political Affairs Officer will report to the Senior Political Affairs Officer.

**Responsibilities:**

Within delegated authority, the Associate Political Affairs Officer will be responsible for the following duties:

- Monitor, report and analysis on developments in the Hiraan-Middle Shabelleregion;
- Establish and maintain contact with Hiraan-Middle Shabelle officials, clan elders, religious leaders, youth and women's representatives, civil society organisations and ordinary citizens;
- Establish and maintain a profile matrix of key actors in the Hiraan-Middle Shabelleddregion;
- Coordinate and communicate with relevant Somali political actors and other counterparts as appropriate;
- Advise on and coordinate activities in the promotion of broader initiatives of national reconciliation, federalism, state building and elections involving key political actors, clan and community leaders, religious leaders, women and youth leaders and relevant civil society organizations;
- Prepare studies, presentations, briefs, policy documents and reports relevant to the Area Office and Political Affairs and Mediation Group (PAMG);
- Help with translation of documents into both Somali and English, as required;
- Act as an interpreter and translator in meetings both Somali and English, as required;
- Perform other assignments as may be directed by the Head of Area Office or Director Political Affairs and Mediation Group.

**Competencies**

- **Professionalism:** Good understanding of political, social and economic developments in Somalia and Horn of Africa. Ability to identify and analyze political, ethnic, racial, social and economic problems that cause civil unrest in a country or geographic area. Ability to develop sources for data collection. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.
- **Communication:** Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping supervisor as well as the team informed.
- **Teamwork:** Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.
- **Client Orientation:** Considers all those to whom services are provided to be "clients" and seeks to see things from clients' point of view; establishes and maintains productive partnerships with clients by gaining their trust and respect; identifies clients' needs and matches them to appropriate solutions; monitors ongoing developments inside and outside the clients' environment to keep informed and anticipate problems; keeps clients informed of progress or setbacks in projects; meets timeline for delivery of products or services to client.

**Qualifications**

**Education:** A first-level university degree in political science, international relations, international economics, law, public administration or other related area.

**Experience:** A minimum of two years of progressively responsible experience in political science, international relations, law, disarmament, security, development management, conflict resolution or related area.

**Language:** Fluency in English and Somali (both oral and written) is required; Knowledge of another UN official language is an advantage.

Qualified candidates may submit their applications including their United Nations Personal History form (P.11) to the address mentioned below on or before the deadline. The P.11 is on the <http://www.unon.org/content/employment-opportunities>. Applications submitted after the deadline 25 February 2016 will not be accepted. CVs will not be accepted.

**Email:recruitment-unsoa@un.org**

**Please quote,**

Vacancy Announcement Number and Functional Title in the subject of the e-mail

A copy of P11 to be attached. The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs.

**THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING).**